

The Regular Meeting of the Board of Education of Madison Central School was held on January 19, 2021 at 7:00 pm via google meet.

**MEMBERS PRESENT:** Mrs. Laura Billings  
Mrs. Jessica Clark  
Mr. Mike Filipovich  
Mrs. Jennifer Lavoie  
Mrs. Brittany Rizzo  
Mr. Jona Snyder  
Ms. Jennah Turner

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Mr. Jason Mitchell, Superintendent  
Mr. Larry Nichols, Middle/High School Principal  
Mr. Brain Latella, Elementary Principal  
Mrs. Melanie Brouillette, Treasurer  
Ms. Tracey Lewis, District Clerk

- I. Call to Order
  - a. Mrs. Lavoie, president, called the meeting to order at 7:01 pm;
- II. Agenda Additions
- III. Consent Agenda
  - a. Approval of Agenda for This Meeting

**MOTION # 1 - APPROVAL OF AGENDA**

ON THE MOTION of Mr. Filipovich, seconded by Mr. Snyder, the board moved to approve the agenda for this meeting. Motion carried 7 yes, 0 no.

- b. Approval of Minutes
  1. December 15, 2020 Regular Meeting Minutes

**MOTION # 2 - APPROVAL OF MINUTES**

ON THE MOTION of Mrs. Clark, seconded by Mr. Filipovich, the board approved the minutes from the December 15, 2020 Regular Meeting. Motion carried 7 yes, 0 no.

- IV. Public Forum
  - a. None
- V. Reports
  - a. Treasurer
    1. Internal Claims Auditor's Report - updated November report

**MOTION # 3 - APPROVAL OF INTERNAL CLAIM AUDITOR'S UPDATED NOVEMBER REPORT**

ON THE MOTION of Mr. Filipovich, seconded by Mr. Snyder, the board moved to approve the updated November Internal Claims Auditor Report. Motion carried 7 yes, 0 no.

2. Internal Claims Auditor's Report - December

**MOTION # 4 - APPROVAL OF DECEMBER INTERNAL CLAIMS AUDITOR REPORT**

ON THE MOTION of Mr. Filipovich, seconded by Mrs. Rizzo, the board moved to approve the December Internal Claims Auditor Report. Motion carried 7 yes, 0 no.

3. Treasurer's Report dated December 31, 2020

**MOTION # 5 - APPROVAL OF DECEMBER 31, 2020 TREASURER'S REPORT**

ON THE MOTION of Mr. Filipovich, seconded by Mr. Snyder, the board moved to approve the December 31, 2020 Treasurer's Report. Motion carried 7 yes, 0 no.

4. Detail Warrants

**MOTION # 6 - APPROVAL OF DETAIL WARRANTS**

ON THE MOTION of Mr. Filipovich, seconded by Mrs. Turner, the board moved to approve the Detail Warrants as follow: Warrant Number 20 - Fund A - 12/4/20 - 3 pages, Warrant Number 21 - Fund A - 12/2/20 - 6 pages, Warrant Number 22 - Fund A - 12/23/20 - 4 pages, Warrant Number 7 - Fund C - 12/4/20 - 1 page, Warrant Number 8 - Fund C - 12/23/20 - 1 page, Warrant Number 6 - Fund TA - 1/11/21 - 5 pages, Warrant Number 5 - Fund FA21 - 12/23/20 - 1 page. Motion carried 7 yes, 0 no.

5. The Financial Status Report was provided to the board.
6. Approval to cancel outdated checks as provided

**MOTION # 7 - APPROVAL TO CANCEL OUTDATED CHECKS**

ON THE MOTION of Mr. Snyder, seconded by Mr. Filipovich, the board moved to approve the cancellation of outdated checks as provided. Motion carried 7 yes, 0 no.

- b. Superintendent – Information Items
  1. Mr. Mitchell shared information regarding the upcoming Legislative Forums scheduled for January 27 and 28, 2021.
  2. Mr. Mitchell discussed the return to Hybrid Instruction.
  3. Mr. Mitchell informed the board that the glass in the entryway doors has been replaced at no cost to the district after review by the architects.
- c. Superintendent – Approval Items
  1. Acceptance of FFA Living to Serve Grant of \$1,100.00

**MOTION # 8 - ACCEPTANCE OF FFA LIVING TO SERVE GRANT**

ON THE MOTION of Mrs. Rizzo, seconded by Mr. Filipovich, the board moved to accept the FFA Living to Serve Grant in the amount of \$1,100.00. Motion carried 7 yes, 0 no.

2. Approval of Surplus List of computer equipment

**MOTION # 9 - APPROVAL OF SURPLUS LIST**

ON THE MOTION of Mrs. Rizzo, seconded by Mr. Snyder, the board moved to approve the surplus list of computer equipment. Motion carried 7 yes, 0 no.

- VI. Committee Reports
  - a. Policy Committee Report - The committee met and reviewed multiple policies of which three are up for approval at this meeting.
- VII. Old Business
  - a. None
- VIII. Policy
  - a. Approval and Adoption of Policy # 1101 entitled "Records Management and Access"
  - b. Approval and Adoption of Policy # 5406 entitled "Protection of Student, Teacher, and Principal Personal Information (Data Security and Privacy)"
  - c. Approval and Adoption of Policy # 7102 entitled "Student Medications"

### **MOTION # 10 - APPROVAL OF POLICY**

ON THE MOTION of Mr. Filipovich, seconded by Mr. Snyder, the board moved to approve the following policies in one motion, bypassing the first and second readings, after review by the Policy Committee and upon recommendation of our policy service: Policy # 1101 entitled "Records Management and Access", Policy # 5406 entitled "Protection of Student, Teacher, and Principal Personal Information (Data Security and Privacy)" and Policy # 7102 entitled "Student Medications". Motion carried 7 yes, 0 no.

- IX. Board of Education Discussion Items
  - a. The Board of Education Goals were shared and reviewed.
- X. New Business
  - a. Personnel
    - 1. Resignations
      - a. Sara Kitchen - Speech and Language Pathologist Teacher effective January 20, 2021

### **MOTION # 11 - ACCEPTANCE OF RESIGNATION**

ON THE MOTION of Mr. Filipovich, seconded by Mrs. Turner, the board moved to accept the resignation of Sara Kitchen as Speech and Language Pathologist Teacher effective January 20, 2021. Motion carried 7 yes, 0 no,

- 2. Appointments
  - a. Matt Bruno - FFA Advisor prorated effective January 4, 2021 for the remainder of the 2020-21 school year
  - b. Molly Huttar - Long Term Certified Substitute for Agriculture effective January 4, 2021 through June 25, 2021
  - c. Mary Sutter - Probationary Speech and Language Pathologist Teacher as per resolution effective January 20, 2021 with anticipated tenure effective January 20, 2025 in Education of Children with Handicapping Conditions - Education of Speech and Hearing Handicapped Children at M5, Step 6 with Masters at \$50,469 per year
  - d. Cassandra Neidhart - Non Certified Substitute Teacher effective January 19, 2021
  - e. Courtney Heim - Mentor to Mary Sutter effective January 20, 2021 prorated as per contract

### **MOTION # 12 - APPROVAL OF APPOINTMENTS**

ON THE MOTION of Mrs. Turner, seconded by Mr. Filipovich, the board moved to approve the appointments of the following: Matt Bruno - FFA Advisor prorated effective January 4, 2021 for the remainder of the 2020-21 school year, Molly Huttar - Long Term Certified Substitute for Agriculture effective January 4, 2021 through June 25, 2021, Mary Sutter - Probationary Speech and Language Pathologist Teacher as per resolution effective January 20, 2021 with anticipated tenure effective January 20, 2025 in Education of Children with Handicapping Conditions - Education of Speech and Hearing Handicapped Children at M5, Step 6 with Masters at \$50,469 per year, Cassandra Neidhart - Non Certified Substitute Teacher effective January 19, 2021 and Courtney Heim - Mentor to Mary Sutter effective January 20, 2021 prorated as per contract. Motion carried 7 yes, 0 no.

- 3. Retirements
  - a. Kevin Raymond - Cleaner effective December 31, 2021

### **MOTION # 13 - ACCEPTANCE OF RETIREMENT**

ON THE MOTION Mr. Filipovich, seconded by Mr. Snyder, the board moved to accept, with much regret and many thanks for his dedicated years of service, the retirement request of Kevin Raymond from his position as cleaner effective December 31, 2021. Motion carried 7 yes, 0 no.

4. Appointment Adjustments
  - b. Kelly Diehl - Long Term Substitute Teacher at B1, Step 1 (previous appointment did not include salary information)

**MOTION # 14 - APPROVAL OF APPOINTMENT ADJUSTMENT**

ON THE MOTION of Mr. Filipovich, seconded by Mr. Snyder, the board moved to approve the adjustment in appointment of Kelly Diehl to include her salary information of B1, Step 1. Motion carried 7 yes, 0 no.

- b. CSE/CPSE Recommendations - in official packet

**MOTION # 15 - APPROVAL OF CSE/CPSE RECOMMENDATIONS**

ON THE MOTION of Mr. Filipovich, seconded by Mrs. Clark, the board moved to approve the CSE/CPSE Recommendations as found in the official board packet. Motion carried 7 yes, 0 no.

- c. Principal Reports
  1. Mr. Latella spoke about how the return to in person instruction went very smoothly today and how it was so nice to have kids back in the building.
  2. Mr. Nichols discussed the intent to expand homework club to four days a week after school and reminded everyone that help was also available on our remote Wednesdays for students in need. He also bestowed much praise upon Kevin Raymond and wished him the best in retirement.

XI. Correspondence

- a. The New York Agricultural Education Annual Report 2020 was shared.
- b. The 2021 Children First brochure was shared.

XII. Question & Answer Opportunity

- a. None

XIII. Executive Session

**MOTION # 16 - APPROVAL TO ENTER EXECUTIVE SESSION**

ON THE MOTION of Mr. Snyder, seconded by Mr. Filipovich, the board moved to enter into Executive Session at 7:20 pm with Mr. Latella and Mr. Nichols invited to attend and Mrs. Lavoie acting as temporary clerk to discuss the medical, financial, credit or employment history of a particular person or corporation or matters leading to the appointment, **employment**, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation and to also discuss collective negotiations pursuant to Article 14 of the Civil Service Law i.e., the Taylor Law. Motion carried 7 yes, 0 no.

Mr. Latella and Mr. Nichols left at 7:36 pm.

Mr. Mitchell left at 8:30 pm.

Mrs. Turner left at 9:00 pm.

XIV. Adjourn Executive Session

**MOTION # 17 - ADJOURN EXECUTIVE SESSION**

ON THE MOTION of Mr. Snyder, seconded by Mrs. Turner, the board moved to adjourn Executive Session for the evening at 9:10 pm. Motion carried 6 yes, 0 no.

XV. Adjournment

**MOTION # 18 - ADJOURNMENT**

ON THE MOTION of Mr. Snyder, seconded by Mrs. Billings, the board moved to adjourn the meeting at 9:10 pm. Motion carried 6 yes, 0 no.